

MOTTRAM ST. ANDREW PARISH COUNCIL

ANNUAL MEETING

MONDAY 15th MAY 2017 CHAPEL 6-30PM

**COUNCILLORS ARE SUMMONED TO ATTEND AT THE ABOVE TIME AND PLACE TO
CONDUCT THE BUSINESS SET OUT BELOW.**

AGENDA

1. To elect the Chairman and to receive the Chairman's Declaration of Acceptance of office
2. To elect the Vice Chairman
3. Apologies for absence. Cllr Hatton on holiday
4. To receive any declarations of interest from Councillors
Members are invited to declare personal and prejudicial interests in items on the agenda, which should include the nature of the interest and whether it is personal or prejudicial.
5. To approve the Minutes of the Meeting held on 6th March 2017
6. Matters arising
7. To approve and adopt the Standing Orders. To review and adopt the procedures governing Council practice
8. To approve and adopt the financial regulations. To review and adopt the Council financial procedures.
9. Audit YE 2017. To receive a report from the Clerk including Internal Auditors recommendations and to sign off the 2016/17 Audit report. To address Councils inclusion in the 5% review of Parish Council's nationally.
10. Appoint Internal Auditor YE 2018
11. To review the Planning Committee Structure. To review and retain if appropriate Councils practice to reserve Planning matters to full Council.
12. To approve and adopt the Complaints procedure and to appoint members including the Chairman to serve on the Complaints Committee.
13. To adopt the Councils Code of Conduct
14. To Consider and adopt the Council General Power of Competence.
15. To review and renew the Council's insurance policy To receive a report from the Clerk to include risk assessment and to authorise renewal.
16. To review and decide on amendments to Council Freedom of information policy.
17. To fix the dates, times and locations of ordinary meetings of the Council for the next year and to decide on the time and venue for next year's Annual Parish Meeting.
18. Public Participation Item for questions and comment on agenda issues (5 minutes allocated)
19. Finance To receive a report from the clerk setting out the current position, reviewing budget 2017/18
20. Planning To consider current applications including Oak Manor 17/1898M (New build within the green belt). To formulate Council response to the next stage of the C.E. Local Plan consultation, the Mineral Extraction and Waste disposal issue.
21. Neighbourhood Plan To debate the proposal that the Council previous resolution not to prepare a plan be reversed and steps be taken to commence preparation of a Neighbourhood plan under the provisions of the Localism Act 2011.
22. C.A.A. Consultation To consider the current position and to resolve Councils further participation.
23. Emergency Plan Review and update.
24. Highways To update on the present position regarding improvements and receive a report.

25. **Rural Watch** To receive a report on the current position and the placing of signs.
26. **Council Representation** To agree Councillor coverage of meetings throughout the current year
27. **Annual Parish Meeting** To review matters raised by the Community and to agree action to be taken.
28. **Village Hall** To receive a report on the present position.
29. **Village Maintenance** To agree work to be conducted.
30. **Casual Vacancies** To address the matter of 2 vacancies possibly arising on the Council and to agree future action to resolve the matter.
31. **Other Business** To consider other items to be included on the agenda for the next meeting.

Ron Taylor Clerk