

MOTTRAM ST. ANDREW PARISH COUNCIL

ANNUAL MEETING

MONDAY 21st MAY 2017 CHAPEL 6-30PM

**COUNCILLORS ARE SUMMONED TO ATTEND AT THE ABOVE TIME AND PLACE TO
CONDUCT THE BUSINESS SET OUT BELOW.**

AGENDA

1. To elect the Chairman and to receive the Chairman's Declaration of Acceptance of office
Cllr W. Pilkington stands down after 7 years , 1 nomination received Cllr R. Hughes.
2. To elect the Vice Chairman No nominations received to date.
3. Apologies for absence.
4. To receive any declarations of interest from Councillors
Members are invited to declare personal and prejudicial interests in items on the agenda, which should include the nature of the interest and whether it is personal or prejudicial.
5. To approve the Minutes of the Meeting held on 23rd April
6. Matters arising
7. To approve and adopt the Standing Orders. To review and adopt the procedures governing Council practice
8. To approve and adopt the financial regulations. To review and adopt the Council financial procedures.
9. Audit YE 2018. To receive a report from the Clerk including Internal Auditors recommendations and to sign off the 2017/18 Audit report. Review Variances, Transparency Code notice and Public Advertisement. To consider Clerks recommendation on eligibility to adopt Exemption from External Audit requirements
10. Appoint Internal Auditor YE 2019 M. Shaw has indicated a willingness to continue
11. To review the Planning Committee Structure. To review and retain if appropriate Councils practice to reserve Planning matters to full Council.
12. To approve and adopt the Complaints procedure and to appoint members including the Chairman to serve on the Complaints Committee.
13. To adopt the Councils Code of Conduct
14. To review and renew the Council's insurance policy To receive a report from the Clerk to include risk assessment and to authorise renewal.
15. To review and decide on amendments to Council Freedom of information policy.
16. To review and adopt the proposed General Data Protection Policy Draft document circulated based on the ChALC recommendations. To include appointment of a Data Controller. To update contact details list.
17. To fix the dates, times and locations of ordinary meetings of the Council for the next year and to decide on the time and venue for next year's Annual Parish Meeting.
18. Public Participation Item for questions and comment on agenda issues (5 minutes allocated)
19. Finance To receive a report from the clerk setting out the current position, Considering proposed budget 2018/19. To agree Bank Mandate for cheque signatories.
20. Planning To consider current applications including Lower Gadhole Farm 18/1863M
21. Mercury Finance To continue the adjourned debate from the last meeting to agree the future administration of the Village Magazine
22. Emergency Plan Review and update to include a reference point map for the fire hydrants available in Mottram St Andrew.
23. Police Report To receive a report.
24. Local Transport Plan To receive a report from Cllr Pilkington
25. Highways To update developments including Mill Lane cross Roads, Adlington Hall Hedge, Gully Emptying, Grass Verge cutting, Road Condition and Pot Holes, Redundant Signs. To receive a report and to consider the steps to take to improve the Junction at Priest Lane and Wilmslow Rd adjacent to the Bulls Head.

26. **First World War Conclusion Centenary** To decide if the occasion ought to be commemorated and if so how
27. **Council Representation** To agree Councillor coverage of meetings throughout the current year.
28. **Millbrook Hospital Proposed Closure** To receive a report from Cllr Pilkington and to debate appropriate action.
29. **Poynton Area Community Partnership** To receive a report for Cllr Hughes including Grants available.
30. **United Charities Fund** To debate an issue raised by Cllr Hughes regarding use of Charity Funds.
31. **Annual Parish Meeting** To review matters raised by the Community and to agree action to be taken.
32. **Village Hall** To receive a report on the present position.
33. **Village Maintenance and work** To agree work to be conducted including the restoration of the Village Pump. Litter Picking. Honours Board Update.
34. **Clerk Handover** To address matters outstanding on the Change of Parish Clerk. Including SLCC Membership, VISPA facility, E Mail address, Audit Conclusion.
35. **Other Business** To consider other items to be included on the agenda for the next meeting.

Ron Taylor
Clerk